

How to Sign up Chinese School PTA Duty online (如何在网上登记家长值日)

Step 1

Log in the family account at http://dreamschool.com/albany/family_login

纽约首府中文学校
CCC Chinese School

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Family Login

You can use your family account holder's phone or email to login. You can also use your own username to login

Id Format Phone Email User Login Name

Login Id

Password

Login

- New Family Account 注册
- Forgot Password 忘记密码

Step
2

Once log in the account, click upper left corner "Signup _Duty":



**Step
3**

Click “Available “

A screenshot of a web interface with a light green background. At the top, there are three tabs: 'VIEW', 'EDIT', and 'SIGNUPS'. Below these, there are two sub-tabs: 'current' and 'available', with 'available' circled in red. The main heading reads 'Current signups for' followed by a white box containing 'XXX'. Below this is a 'Signup status' section with a dropdown menu set to '<Any>' and an 'APPLY' button. A message below states: 'This user has not signed up for any matching content.'

Then you will see all current available opening parent duty:

A screenshot of a web interface with a light green background. At the top, there are two tabs: 'VIEW' and 'SIGNUPS'. Below these, there are two sub-tabs: 'current' and 'available', with 'available' circled in red. The main heading reads 'Available signups for 1677'. Below this is a list of eight items, each starting with a double arrow symbol (») and followed by a date and event description: '2018/09/09 School PTA duty - Sunday', '2018/09/09 School PTA duty - Sunday - First Day of School', '2018/09/16 School PTA duty - Sunday', '2018/09/23 School PTA duty - Sunday', '2018/09/30 School PTA duty - Sunday', '2018/10/14 School PTA duty - Sunday', '2018/10/21 School PTA duty - Sunday', and '2018/10/28 School PTA duty - Sunday'.

Step 4

Choose the date you would like to. For an example, pick “2018/10/28 School PTA duty - Sunday” Then you will see the following screen, it will contain the PTY duty description. Click” **Sign up 2016/10/28 School PTA duty - Sunday** ”

2018/10/28 School PTA duty - Sunday

Posted Wed, 08/22/2018 - 9:40am

There are four regular parent duty positions in each school session. The duty includes ringing bells (before and after each class), operating printer/copy machine, and patrolling hallway (keep hallway quiet and organized during breaks or at all time), etc. Login and use the "Signup Duty" tab to signup if you can help. Thanks.

[▶ Sign up for 2018/10/28 School PTA duty - Sunday](#)

0 individuals signed up

Start Time:

10/28/2018 12:45

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Step 5

Make sure all the information filled up, then click “SIGN UP”

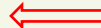
2018/10/28 School PTA duty - Sunday

Posted Wed, 08/22/2018 - 9:40am

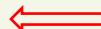
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▼ Sign up for 2018/10/28 School PTA duty - Sunday

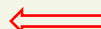
E-mail address:



Name: *



Phone:



SIGN UP

0 individuals signed up

Start Time:

10/28/2018 12:45

[Add new comment](#)

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After you sign up parent duty, you will receive reminder e-mail 4-5 days before the duty date.